

FORM 12
[See rule 77(2)]

Form of application for the grant of death gratuity on the death of a Government Servant

(To be filled in separately by each claimant and in case the claimant is minor, the Form should be filled in by the guardian on his/her behalf. Where there are more than one minor and one guardian for all of them, the guardian should claim gratuity in one Form on their behalf)

1. (i) Name of the deceased Government servant in respect of whom gratuity is being claimed
- (ii) Date of death of Government servant
- (iii) Office/Department/Ministry in which the deceased served last

2. Name and other details of claimant(s)-

Serial No	Name	Date of birth	Relationship with the deceased Government servant	Postal Address

3. In case the claimant(s) is/are minor, details of guardian-

Name	Date of birth	Relationship with the minor	Relationship With the deceased Government servant	Postal Address

4. Details of Bank with Account No., IFS Code for e-Payment/ECS

Signature/Thumb impression
of the claimant/guardian

Enclosures:

- (i) Death Certificate,
- (ii) Date of Birth Certificate, (in case of minors)
- (iii) Specimen signature/left hand thumb and finger impressions of the claimant/guardian.